

# PREPARE FOR YOUR FIELD TRIP TO THE ARIZONA CAPITOL MUSEUM

## BEFORE YOUR TRIP

- Discuss behavioral expectations with students and review the pre-visit classroom activities available on our website under "Educator Resources."
- Plan to bring one chaperone per 10 students and provide the Chaperone Guide to each chaperone before the group's arrival.
- There is no designated eating area inside the Museum. Visitors may eat at the Wesley Bolin Plaza or on the front lawns when there are no events taking place.
- Trash receptacles are limited and we do not provide trash bag removal. Please plan to bring trash bags and be prepared to take all trash with you when leaving the Capitol grounds.
- Plan your Gift Shop visit. While students may shop individually, pre-made gift bags are available for \$1.50 or \$3.00 per student. Email [giftshop@azleg.gov](mailto:giftshop@azleg.gov) or call (602) 926-3666 to place your order. Please allow two business days for processing.

## BEHAVIOR GUIDELINES

- Be considerate of other visitors and Capitol staff.
- No food or drink (except water) is allowed on the upper floors of the Museum.
- Do not touch the ropes around the mosaic seal on the first floor or place any items on the banisters on the upper floors of the rotunda.
- Stay at least 8" away from the exhibition signage and cases.
- Put away writing utensils when not in use.
- Raise hands to ask questions.
- Use indoor voices and behavior (no running or jumping).

## WHEN YOU ARRIVE

- Meet your Museum Educator by the flagpoles west of 17th Avenue for a quick orientation before entry.
- Plan to arrive 15 minutes prior to the start of your scheduled tour time. Museum Educators will provide direction for storing lunches, drinks and bags. Please note there is no refrigerated storage available.
- If you plan to arrive early and wish to explore the Museum before your tour, please call the Education Office at (602) 926-3810 so we can arrange for a Museum Educator to meet you outside for an orientation before entry. After exploration, please plan to meet back outside prior to your tour start time.
- Backpacks and large bags are strongly discouraged. If necessary, they can be stored during the Museum tour but are not permitted inside the legislative buildings. Taking additional steps to store these personal belongings oftentimes results in a shortened tour.
- We kindly ask that students participate during the tour and not work on other activities. The activities shared on our website are supplemental and intended to be completed before or after the tour.

